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TABLE OF CONTENTS

Creating A Pathway for Jobs In Nigeria:
The Role Of Women In Small And Medium Enterprises
Omokide Sherifat Aliu 1

Psychosocial Factors Influencing Risky Sexual Behaviour Among Undergraduates Of Nigerian Army University, Biu.
Anongo, Fredrick Sonter, Ugese Jonathan Iornenge, Akuraga Simeone Kum, Shaapera Paul Tersoo And Odunbun, Olumide Francis 21

Reflections On Resource-Based Conflict And Peace Architecture In Nigeria's Niger Delta Region
Oluwatoyin O. Oluwaniyi 37

Political Crisis, Social Conflict And Economic Development In Africa
Anto Bidda Jacob & Tanko Shawulu Paul 59

Igbo Dialects As A Tool For Solving Problems Of Insecurity Problem In South Eastern Nigeria
Eze, Cyprian Chidozie 79

The Contribution Of Ecowas Training Centres Of Excellence (TCES) To Capacity Building Of The ECOWAS Standby Force (ESF)
Julie Gwangmwa Sanda & Aishatu Morido Yanet1 89

The Role of Social Media Platforms In The Promotion Of Corporate Brand Image And Reputation In Nigeria
Richard Okujeni, James Akpandem & Desmond Onyemechi Okocha 117

Community Perception on The Effectiveness of Zaria Correctional Center, Kaduna State
Alheri Vanessa Bala 145

Widows And Orphans Of Soldiers And Health Insurance Policy In Nigeria: An Assessment Of Niger State
Kamar Hamza, Ibrahim Salihu Kombo &
Maichibi Haruna Joel 167

Etudes Critiques Portant Sur La Violence A L'egard De La Femme Africaine Comme Présenté Par Les Hommes
Tonukari, Ufuoma Emmanuel 191

Climate Change and Conflict In Northeast Nigeria
Hussain Taofik Oyewo 207

Assessment of The Participation of Community Development Associations In The Management of The Covid-19 Pandemic In Ogun State, Nigeria
Ademola Aderogba 225

The African Peace and Security Architecture: Revisiting the Management of Non-Military Threats in West Africa
Godwin Ichimi 251

Guide to Authors

Article types

ASSR welcomes original and well-researched articles in arts and social sciences for consideration. The manuscript should be concise as the topic, problem articulation, methods, results/findings and conclusion. Generally, the manuscript should not exceed 7000 words, including references (Research Articles), 4,500 words (Analyses and Reports), or 1,000 words (Book Reviews), respectively. The authors are advised to strictly adhere to the format and style of the journal by carefully reading the notes for contributors before submitting their manuscripts.

Book Reviews – should contain a summary of the book's contents**;** the main research issues covered in the book and their connection to international scientific discussions; an appraisal of the book's theoretical framework, methods, formal weaknesses or strengths, and its contribution to the ongoing scientific debate. The book review should be headed by the following information: name and first name of the author(s), title, place of publication, publisher, year of publication, ISBN, and the number of pages. It should not contain footnotes or bibliographic notes

Submission Policy

Only manuscripts of sufficient quality that meet the aims and scope of ASSR shall be reviewed and considered for publication. All

manuscripts submitted to the Editor for consideration must not be under consideration or published by another journal or publisher. As part of the submission process, you will be required to certify that you are submitting your original work, that you have the rights to the work, and that you are submitting the work for first publication in the Journal.

Submission of Manuscript

The manuscripts should be sent to the Editor via email: **fassjassr@nda.edu.ng**

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ASSR is committed to maintaining high standards through an in-depth peer-review process with sound ethical policies. Any infringements of professional ethical codes, such as plagiarism; including self-plagiarism, and fraudulent use of data, are seriously frowned upon by the journal with zero tolerance.

ASSR implements the Code of Conduct of the Committee on Publication Ethics (COPE) and uses the COPE Flowcharts for Resolving cases of suspected plagiarism or any publication misconduct.

To avoid plagiarism cases with the **ASSR,** the following guidelines must be strictly adhered to by authors:

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2. An author should not generally publish manuscripts describing the same research in more than one journal or primary publication. Submitting the same manuscript to more than one journal concurrently constitutes unacceptable publishing behaviour.

3. Proper acknowledgement of the work of others must always be adhered to. Authors should cite publications that have been influential in determining the nature of the reported work.

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All papers should be written in English and spelling should generally follow the Concise Oxford Dictionary of Current English. Abstracts in other languages will be printed if the author so desires, together with an abstract in English. All abstracts must be provided by the author.

Preparation of the Manuscript

Authors are strongly advised to consult a recent issue of the journal to acquaint themselves with the general layout of articles. Manuscripts should be neatly typewritten on one side only of the paper (preferably A4). Double spacing must be used throughout, allowing wide margins (about 3cm) on all sides.

The paper should be prepared using the following format:

Title page

This should contain

a. The full title, preferably of less than 20 words and containing the geographical location of the study (where necessary);
b. A running title of not more than 48 letters and spaces;
c. A list of up to 5 keywords in alphabetical order suitable for international retrieval systems;
d. The full name of each author;
e. The Name of the institution in which the work was carried out;
f. The present postal address of the author to whom proofs should be sent.

Abstract

This should be a single paragraph not more than 150 words l, a concise summary of the paper, intelligible on its own in conjunction with the title and without abbreviations or references

Main Text

Broad division in the text should be indicated and sub-headings supplied where appropriate. Sub-headings, foreign words and book titles should be italicized. Quotations of more than 40 words should be indicated in line with the APA 7th edition system.

Maps, Tables and Diagrams

Each map, table and diagram should be set out on a separate sheet of paper and their proposed position in the text mapped out. Where possible, maps should be submitted with transparency. Only clear copies of tables and diagrams are accepted in the case of direct photography and their source(s) are clearly stated.

Referencing

The APA style of Referencing is preferred i.e. the surname of the author, year of publication and page number(s) should be given in parenthesis.

Following the APA 7th edition, references to literature in the text should conform to the 'name-and-date' system; as shown in the following examples:

In the Text:

i. As earlier reported (Yusuf, 1990; Ayegba & Adejoh, 2020)
ii. According to Tar (2022), Tar and Bashir (2019, p. 15), and Ayeni et al., (1990, p. 20) military assessment of terrain is centred on two aspects: Tactical and Strategic.
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this should always be done where the English alphabet is not used (e.g. Russia).

Reference List:

Journal Article

Wapmuk, S. (2021). Pan-Africanism in the 21st century: African Union and the challenges of cooperation and integration. *Brazilian Journal of International Relations*, 10(2), 284-311. https://doi.org/10.36311/2237-7743.2021.v10n2.p283-311

Wapmuk, S. & Ahmed, N. G. (2021). The impacts of the covid-19 pandemic on internally displaced persons (IDPs) in Nigeria's north-east region. *Journal of African-Centered Solutions in Peace and Security*, Special Edition, pp. 52-70.

Authored Book

Tar, U.A. (2009). The politics of neoliberal democracy in Africa. I B Tauris. http://dx.doi.org/10.5040/9780755619139

Kaufman, K. A., Glass, C. R., & Pineau, T. R. (2018). *Mindful sport performance enhancement: Mental training for athletes and coaches.* American Psychological Association. https://doi.org/10.1037/0000048-000

Edited Book Chapter

Mbachu, O. (2020). Contemporary strategic studies and the new world order. In O. Mbachu & M. L. Yesufu (Eds.), Contemporary strategic studies*: Theoretical perspectives and policy options* (pp. 9–41). Medusa Academic Publishers.

Online Magazine Article

Gander, K. (2020, April 29). COVID-19 vaccine being developed in Australia raises antibodies to neutralize virus in pre-clinical tests. *Newsweek*. https://www.newsweek.com/australia-covid-19vaccine-neutralize-virus-1500849

Print Magazine Article
Nicholl, K. (2020, May). A royal spark. *Vanity Fair*, *62*(5), 56–65, 100.

Online Newspaper Article
Roberts, S. (2020, April 9). Early string ties us to Neanderthals. *The New York Times*.
https://www.nytimes.com/2020/04/09/science/neanderthals-fiber-string-math.html

Print Newspaper Article
Reynolds, G. (2019, April 9). Different strokes for athletic hearts. *The New York Times*, D4.

Blog Post
Rutledge, P. (2019, March 11). The upside of social media. *The Media Psychology Blog*.
https://www.pamelarutledge.com/2019/03/11/the-upside-of-social-media/

Online Dictionary Entry
American Psychological Association. (n.d.). Internet addiction. *In APA dictionary of psychology*. Retrieved April 24, 2020, from https://dictionary.apa.org/internet-addiction

Report by Individual Authors
Winthrop, R., Ziegler, L., Handa, R., & Fakoya, F. (2019). *How playful learning can help leapfrog progress in education*. Center for Universal Education at Brookings. https://www.brookings.edu/wp-content/uploads/2019/04/how_playful_learning_can_help_leapfrog_progress_in_education.pdf

Press Release
American Psychological Association. (2020, March 2). *APA reaffirms psychologists' role in combating climate change* [Press release].

https://www.apa.org/news/press/releases/2020/03/combatingclimate-change

Conference Session

Davidson, R. J. (2019, August 8–11). *Well-being is a skill* [Conference session]. APA 2019 Convention, Chicago, IL, United States. https://irp-cdn.multiscreensite.com/a5ea5d51/files/uploaded/APA2019_Program_190708.pdf

Dissertation From a Database

Horvath-Plyman, M. (2018). *Social media and the college student journey: An examination of how social media use impacts social capital and affects college choice, access, and transition* (Publication No. 10937367). [Doctoral dissertation, New York University]. ProQuest Dissertations and Theses Global.

Preprint Article

Latimier, A., Peyre, H., & Ramus, F. (2020). *A meta-analytic review of the benefit of spacing out retrieval practice episodes on retention.* PsyArXiv. https://psyarxiv.com/kzy7u/

Webinar

Kamin, H. S., Lee, C. L., & McAdoo, T. L. (2020). *Creating references using seventh edition APA Style* [Webinar]. American Psychological Association. https://apastyle.apa.org/instructional-aids/tutorialswebinars

Film or Video

Docter, P., & Del Carmen, R. (Directors). (2015). *Inside out* [Film]. Walt Disney Pictures; Pixar Animation Studios.

TV Series Episode

Dippold, K. (Writer), & Trim, M. (Director). (2011, April 14). Fancy party (Season 3, Episode 9) [TV series episode]. In G. Daniels, H.

Klein, D. Miner, & M. Schur (Executive Producers), *Parks and recreation*. Deedle-Dee Productions; Fremulon; 3 Arts Entertainment; Universal Media Studios.

YouTube Video

Above The Noise. (2017, October 18). *Can procrastination be a good thing?* [Video]. YouTube. https://www.youtube.com/watch?v=FQMwmBNNOnQ

Radio Broadcast

Hersher, R. (2020, March 19). *Spring starts today all over America, which is weird* [Radio broadcast]. NPR. https://www.npr.org/2020/03/19/817237429/spring-starts-today-all-over america-which-is-weird

Podcast Episode

Santos, L. (Host). (n.d.) Psychopaths and superheroes (No. 1) [Audio podcast episode]. In *The happiness lab with Dr. Laurie Santos.* Pushkin Industries. https://www.happinesslab.fm/season-2-episodes/ episode-1

Infographic

American Psychological Association. (n.d.). *Data sharing* [Infographic]. https://www.apa.org/pubs/journals/ data-sharing-infographic.pdf

PowerPoint From a Classroom Website

Mack, R., & Spake, G. (2018). *Citing open source images and formatting references for presentations* [PowerPoint slides]. Canvas@FNU. https://fnu.onelogin.com/login

Tweet

Obama, B. [@BarackObama]. (2020, April 7). *It's World Health Day, and we owe a profound debt of gratitude to all our medical professionals.*

They're still giving [Tweet]. Twitter. https://twitter.com/BarackObama/status/1247555328365023238

Open Educational Resource

Fagan, J. (2019, March 25). *Nursing clinical brain*. OER Commons. Retrieved January 7, 2020, from https://www.oercommons.org/authoring/53029-nursing-clinical-brain/view

Webpage

Chandler, N. (2020, April 9). *What's the difference between Sasquatch and Bigfoot?* howstuffworks. https://science.howstuffworks.com/science-vs-myth/strange-creatures/sasquatch-bigfootdifference.htm

Webpage on a News Website

Machado, J., & Turner, K. (2020, March 7). *The future of feminism.* Vox. https://www.vox.com/ identities/2020/3/7/21163193/international-womens-day-2020

Webpage with a Retrieval Date

Center for Systems Science and Engineering. (2020, May 6). *COVID-19 dashboard by the Center for Systems Science and Engineering (CSSE) at Johns Hopkins University (JHU)*. Johns

Hopkins University & Medicine, Coronavirus Resource Center. Retrieved May 6, 2020, from https://coronavirus.jhu.edu/map.html

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For the manuscript to be accepted for publication, it must be recommended by two or three referees; address the comments and suggestions of the referees; follow the ethical standards and protocols; follow journal format and style; pass the Plagiarism Detection Test and Grammarly Rating and be endorsed for publication by the Editorial Advisory Board.

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